



VOICCOM INC.

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JOB DESCRIPTION

Position: Web Programmer

Available : Immediate

1. Qualifications

1. **MS-SQL, MY SQL and store procedures**
2. **HTML, ASP, ASPX**
3. **Visual basic and dot net**
4. **Java**
5. **Ultradev Dreamweaver, Photoshop**
6. **Windows 2000 / XP operating systems**

2. Requirements:

1. Level 6: Bachelor's degree (B. A.) from four-year college or university in computer science and/or electronic engineering; or one to two years related experience and/or training; or equivalent combination of education and experience.
2. Level 4: Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.
3. Level 4: Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical
4. Level 4: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

3. COMPUTER SKILLS:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Word processing | <input checked="" type="checkbox"/> E-mail |
| <input checked="" type="checkbox"/> Spreadsheets | <input type="checkbox"/> Order processing |
| <input type="checkbox"/> Accounting software | <input type="checkbox"/> Inventory |
| <input type="checkbox"/> General Ledger | <input type="checkbox"/> Manufacturing software |
| <input type="checkbox"/> Payroll | <input checked="" type="checkbox"/> Database software |
| <input type="checkbox"/> Accounts Receivable | <input type="checkbox"/> Contact Management |
| <input type="checkbox"/> Accounts Payable | <input checked="" type="checkbox"/> Internet software |
| <input checked="" type="checkbox"/> Other, list: | |

- Relational Data Base and MS SQL
- Visual Basic and dot net is a plus
- Experience on Windows 2000 / XP operating systems
- Microsoft Office applications
- HTML
- ASP , Ultradev Dreamweaver
- VISIO

Noise Environment:

- Very quiet (examples: forest trail, isolation booth for hearing test)
 Quiet (examples: library, private office)
 Moderate noise (examples: business office with computers and printers, light traffic)
 Loud (examples: metal can manufacturing department, large earth-moving equipment)
 Very loud (examples: jack hammer work, front row at rock concert)

Make notes on the specific job duties that are affected by the environmental conditions selected above.

PHYSICAL DEMANDS:

Amount of Time

	None	Under 1/3	1/3 to 2/3	Over 2/3
Stand		X		
Walk		X		
Sit		X		
Use hands to finger, handle, or feel		X		
Reach with hands and arms		X		
Climb or balance		X		
Stoop, kneel, crouch, or crawl		X		
Talk or hear		X		
Taste or smell	X			

Does this job require that weight be lifted or force be exerted?

Amount of Time

	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds				
Up to 25 pounds				
Up to 50 pounds		X		
Up to 100 pounds				
More than 100 pounds				